

# **Pradhan Mantri Poshan Shakti Nirman**



## **SOCIAL AUDIT REPORT** **2023 - 2024**

### **LAWNGTLAI & SIAHA DISTRICT**

**Prepared by : Social Audit Unit**  
**Mizoram Society for Social Audit, Accountability & Transparency**



## CONTENT

No.	Particulars	Page No.
1	Preface	2 - 3
2	Audit photos	4 - 5
3	Summary of PM POSHAN Siaha District	6
4	CGS PS, Zyhno	7
5	Govt. PS Siatlai	8
6	Saikao PS-II	9
7	Theiri PS-I	10
8	Tipa B PS-I	11
9	Tipa B PS-II	12
10	Tipa V-2 PS	13
11	Tisi PS-I	14
12	Zyhno PS-I	15
13	Zyhno PS-II	16
14	Govt. Tipa B MS	17
15	Lotovaih MS	18
16	New Light School UPS	19
17	Theiri MS	20
18	Tipa D-2 MS	21
19	Tipa V-3 MS	22
20	Tisi MS	23
21	Saikao MS	24
22	Siatlai MS	25
23	Zyhno MS	26
24	Summary of PM POSHAN Lawngtlai District	27
25	AOC PS-II	28
26	Chandmary PS-I	29
27	College Veng PS-I	30
28	College Veng PS-II	31
29	Council Veng PS-I	32
30	Govt. AOC PS-I	34
31	Govt. Bazar PS	35
32	Govt. PS Chawnhu	36
33	Govt. PS Thingkah	37
34	Lawngtlai PS-I	38
35	Lawngtlai-III PS-I	40
36	AOC MS	41
37	Council MS	42
38	Electric Veng MS	43
39	Govt. Bazar MS	45
40	Govt. Bethel MS	46
41	Govt. Standard MS	47
42	Govt. Thingkah MS	48
43	Model MS	49
44	Rev. Thanzinga Memorial MS	50

## PREFACE

Pursuant to the instruction of the Department of School Education & Literacy, Ministry of Human Resource Development, Government of India vide F.No.5-35/2013/MDM 1-1 Dated 3<sup>rd</sup> July 2014 and the approval of the Government of Mizoram, Rural Development Department vide No. C.31015/4/2020-RD (SAU) Dated 17<sup>th</sup> January 2022, Social Audit on implementation of Pradhan Mantri Poshan Shakti Nirman (PM POSHAN) was conducted in 40 villages in Saiha and Lawngtlai Districts within the State of Mizoram during 26<sup>th</sup> June, 2024 to 4<sup>th</sup> July, 2024 for the Financial Year 2023-2024.

Previously, Social Audit of (PM POSHAN) was conducted successfully in forty (40) numbers of schools within Aizawl and Khawzawl District in the year 2023-2024. Social Audit was carried out to enable the State Governments to monitor and evaluate the implementation of the Mid-Day Meals scheme (MDMS) within the State with a motive to identify, analyze and resolve gaps in the implementation process.

Social Audit is the process in which the details of public spending (*financial and non-financial*), the performance of the service providers and the outcome of any given social benefit program are shared with public for review, analysis and feedback. It is an effective tool to ensure transparency, accountability and public participation in the Government's system and is essential to evaluate the impact of developmental and social security programs on the society.

Various stages of Social Audit process followed by the Social Audit team are:-

**a) Planning:** Planning process defines the scope, objectives, criteria and coverage of the audit. This includes selecting the areas to be audited and the standards to be used.

**b) Collection of data/records & verification:** The audit team gathers qualitative and quantitative data from various sources, such as the implementing department's reports, stakeholder's feedback, and on-site inspections. The team further verifies the records with the beneficiaries and stakeholders parties, visit the implementation sites, take measurements, and check the quality of works/services in line with the plan and guidelines.

**c) Report preparation:** Social audit team collects and checks all the findings and evidences from the verification stage and prepare an issue-wise report for the community assembly.

**d) Gram Sabha (Community Assembly):** The Audit team presents the findings of the audit to the community in the presence of the beneficiaries, implementing agencies,

Gram Panchayats (GPs) and independent observers i.e. officials appointed by the authorities/representatives of NGOs. The implementing agencies thereby respond to the issues/queries arise in the Gram Sabha and several issues are often resolved through exchange of dialogues during the Gram Sabha.

**e) Action Taken Report by the Implementing Agency:** Issues recorded during social audit are intimated to the Implementing Agency concerned for prompt necessary actions and corrective measures. Subsequently, upon satisfactory compliance of required actions, the Social Audit Unit concludes the issues recorded during Social Audit.

Common findings and issues highlighted during conduct of Social Audit on PM-POSHAN were:

- a) Delay in receiving of funds.
- b) Delay in payment of wages to cook engaged.
- c) Non availability of kitchen garden.
- d) No receipt and vouchers for conversion expenses.
- e) Insufficient supply of healthy drinking water for students, etc.

The findings of the social audit are useful to analyze the gap between the service provider and the people. It further helps the service provider in future planning and better-quality implementation. With the support and coordination from the State Government, implementing department and various stakeholders' parties, it is expected that the exercise would result in better and improved implementation of the program within the state. And it is also hopeful that the social audit conducted would bring benefits to all the targeted groups, the beneficiaries especially the under-privileged in terms of knowledge, awareness on their rights and entitlements.





Photos: Verification of documents, school facilities, kitchen, nutrition stock etc. by social audit team.





Photos : Gram Sabha held in the presence of Parents, independent observer, implementing department and stakeholders parties etc.

## SUMMARY OF PM POSHAN IN SIAHA DISTRICT

### A. Staff of PM POSHAN Cell

- |                       |   |                                |
|-----------------------|---|--------------------------------|
| 1. Lalduhsanga        | - | District Programme Coordinator |
| 2. Lalchhuani Hlychho | - | District Programme Assistant   |

### B. LADC

Sl. No.	Name of Block	No. of Cluster	No. of Primary School Covered	No. of Middle School covered	No. of MDM Beneficiary Enrolment	Kitchen cum Store room available
1	Siaha	5	53	36	6035	88
2	Tipa	6	66	44	6400	106
TOTAL		11	119	80	12435	194

### Total No. of Cook cum Helper

Primary	-	248
Primary with Upper Primary/Middle	-	162
Total	-	410

### Total No. of Gas Connection

Primary	-	07
Primary with Upper Primary/Middle	-	07
Total	-	14

### No. of Kitchen Garden/Nutrition Garden

Primary	-	15
Primary with Upper Primary/Middle	-	14
Total	-	29

## PM POSHAN : SIAHA DISTRICT

### 1. CGS PS, Zyhno

#### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> No Bills and Vouchers to be found	School to submit Action Taken Reports before 16th August, 2024.
2	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
3	Due to the delayed disbursement of funds, the school encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late receipt of funds.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.

#### ACTION TAKEN REPORT

#### ACTION TAKEN REPORT

1. The bills and vouchers are submitted to the District Programme Manager.
2. The compound is too congested to have kitchen garden.
3. Due to the delay of fund the school has face a huge problem especially regarding the honorarium of cook cum helper . Sometimes Headmaster and teachers paid their monthly honorarium although they cannot pay very often.



## 2. Govt. P/S. Siatlai

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Stock register was not maintained properly.	The stock book recorded food grain expenditures only. Corrective measures be taken accordingly.
2	No bills or vouchers to be found	School to submit Action Taken Reports before 16th August, 2024.
3	<u>Grievances</u> Training is suggested for the concerned staff for accurate and efficient record maintenance of PM Poshan Scheme.	Arrangement be made for training of PM Poshan in-charge.

### ACTION TAKEN REPORT

1. Stock register of the school have been maintained properly after giving an information to the schools since 2023
2. Bills/Vouchers for procuring commodities, etc.. of the schools are collected during the meeting held on 31<sup>st</sup> July 2024 at Siaha Gov't Middle Schools and are available at the office of District Project Co-ordinator, Samagra Shiksha Abhiyan, Siaha.
3. A Special training Cum meeting was conducted On Dt 31<sup>st</sup> July, 2024 at Siaha Govt High School.

### 3. Saikao PS - II

#### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> No bills & Vouchers to be found	School to submit Action Taken Reports before 16th August, 2024.
2	There was no kitchen garden	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
3	Due to the delayed disbursement of funds, the school encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late receipt of funds	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
4	The School had no access to clean water.	Arrangement be made for adequate supply of clean water.
5	<u>Grievances</u> Separate accounts were not maintained for PS and UPS.	Separate accounts should be maintained for PS and UPS to ensure clarity and accuracy in record maintenance.

#### ACTION TAKEN REPORT

1. All the bills and vouchers related to implementation of MDM at the school are submitted to the District Programme Manager, siaha District and are available now.
2. In case of maintaining a Kitchen garden the school did not have enough space.
3. In order to keep a continuous and proper documentation and registers of the fund utilized, timely allocation and released of the fund from the State is necessary to pay all bills relating to implementation of MDM before it's overdue.
4. An application had been submitted to the concerned Department to provide water connection facilities.
5. After giving an instruction from the office, a separate account for PS and UPS will be maintain now.

#### 4. Theiri PS – I

##### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> There was a discrepancy between the cash transactions entered in register and the bank statement.	Reconciliation of cash register records and corresponding bank statements be carried out. ATR to be submitted.
2	Food testing was not done.	Food testing should ideally be conducted in a certified laboratory.
3	<u>Grievances</u> Children had no access to sufficient clean water.	Arrangement be made for adequate supply of clean water.
4	Cook honorarium was not paid on time.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.

##### ACTION TAKEN REPORT

1. ATR had been submitted and available now.
2. Food testing record have also been maintained properly.
3. An application had been submitted to the concerned Department to provide water connection facilities.
4. In order to pay the cook honorarium in time, the fund had to be released in time from the State to the District.



## 5. Tipa B P/S - I

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Financial Deviation</u> Fund received - Rs. 70,400 Expenditure - Rs. 72,010 Difference - Rs. 1,610	School to correct deviation in the records and submit Action Taken Reports before 16th August, 2024.
2	<u>Process Violation</u> There was no water filter for children.	Arrangement be made for adequate supply of clean water.
3	Stock register was not maintained properly.	The stock book recorded food grain expenditures only. School to include other items in the stock as well.
4	No bills or vouchers to be found	School to submit Action Taken Reports before 16th August, 2024.

### ACTION TAKEN REPORT

1. The difference in the fund received and the expenditure had been rectified and corrected.
2. An application had been submitted to the concerned Department to provide adequate water supplies to the schools and a proposal had been made to procure water purifier facilities from MDM fund.
3. After giving an instruction, a stock register had been maintained properly.
4. All bills and vouchers had been submitted and available now at the District Project Office, Siaha District.

## 6. Tipa-B PS - II

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> No bills and vouchers to be found.	School to submit Action Taken Reports before 16th August, 2024.
2	There was no kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
3	Due to the delayed disbursement of funds, the school encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers is hindered by the late receipt of funds.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
4	<u>Grievances</u> There was a shortage of suitable frying pans, cups, and plates.	Possible arrangement be made for supply of the same.

### ACTION TAKEN REPORT

1. The schools have submitted all the Bills and Vouchers to the District Programme Manager.
2. The school have been instructed to maintain kitchen garden within the school premises.
3. In order to keep a continuous and proper documentation and registers of the fund utilized, timely allocation and released of the fund from the State is necessary to pay all bills relating to implementation of MDM before it's overdue.
4. Kitchen Utensils replacement fund will be given to them.

## 7. Tipa V-2 PS

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Grievances</u>  The delayed disbursement of funds has necessitated the school to procure materials on credit from local markets and	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
2	Given that the nutrition pickup point was located at a considerable distance from the school, it was necessary to hire vehicles for transportation, and the associated cost for vehicle hiring was insufficient.	Transportation costs are relatively small especially for the villages where huge challenges on transportation are encountered. Authority may take possible action to tackle the problem.
3	Due to delay in honorarium, the teachers contributed for helper/cook honorarium.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.

### ACTION TAKEN REPORT

1. A timely disbursement of fund from the State will solve most of the problems occurring at the school level.
2. Transportation cost needs to be raised in order to solved the problems.
3. In-order to ensure prompt payment of wages to the cook engaged, sometimes teachers are requested to contribute or make arrangement to pay the honorarium of the cooks when the fund is not received on time.



## 8. Tisi PS - I

### CASES/ISSUES

Sl.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Cash register and stock register were maintained incorrectly.	School to submit Action Taken Reports before 16th August, 2024.
2	No Bills/ Vouchers to be found.	School to submit Action Taken Reports before 16th August, 2024.
3	School Ration Card is not available.	School to submit Action Taken Reports before 16th August, 2024.
4	<u>Grievances</u> Toilet repair/renovation needed	The toilet requires immediate repair.
5	The delayed disbursement of funds has necessitated the school to procure materials	Timely disbursement of fund shall be ensured to avoid problems
6	Refurbishment of kitchen is required.	The kitchen requires renovation and refurbishment. Possible action be taken by the authority concerned.
7	The school children had no access to sufficient clean water.	Arrangement be made for adequate supply of clean water.
8	There was no storage room for the	Arrangement shall be made for
9	Insufficient classroom.	KG 1 and KG II were seated in the same classroom. Possible solution for adequate classrooms be sought from other source of funding.

### ACTION TAKEN REPORT

1. Cash register and stock register had been properly maintain and submitted now.
2. Bills/vouchers had also been collected and submitted.
3. Ration Card is given to the school.
4. A proposal had been given to the DPC to seek and allocate fund for repairing the toilet and refurbishment of kitchen.
5. A request had been made to the concerned Department to provide the school with adequate and sufficient water.
6. Kitchen repairing will be given to them.
7. In order to have a separate classroom for KG I and KG II, additional classroom have to be constructed as early as possible.

## 9. Zyhno PS - I

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> No Bills and Vouchers to be found.	School to submit Action Taken Reports before 16th August, 2024.
2	No kitchen garden	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.

### ACTION TAKEN REPORT

1. At Special meeting held on Dt 31st July, 2024 at Siaha Govt High School all the bills and vouchers had been submitted to District Programme Manager.
2. Instruction was given to the school authority to have their own kitchen garden.

## 10. Zyhno PS-II

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Food testing was not done.	Food testing should ideally be conducted in a certified laboratory.
2	<u>Grievances</u> The kitchen was damaged by the monsoon and requires repairing.	Necessary arrangement be made for repair of the damaged kitchen.
3	Cook honorarium was not paid on time.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.
4	Toilet renovation/repair is needed.	The toilet requires immediate repair.
5	Kitchen accessories are needed.	Necessary arrangement be made for provision of the required kitchen facilities.

### ACTION TAKEN REPORT

1. Food testing have been conducted properly.
2. Information had been given to the higher authority for the required and necessary repairing to be made.
3. Due to the delay of fund the school has face a huge problem especially regarding the honorarium of cook-cum-helper. Sometimes teachers paid their monthly honorarium although they cannot pay very often.
4. Major/ Minor repair can be taken up through Civil Works. If the fund is sanction more often, the problem of poor toilet facilities and other problem may be solved.
5. An allocation of fund from the state for acquiring more kitchen facilities is required.



## 11. Govt. Tipa- B M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Financial Deviation</u> Fund received - Rs. 67,100 Expenditure - Rs. 71,490 Difference - Rs. 4,390	School to correct the deviation in records and submit Action Taken Reports before 16th August, 2024.
2	<u>Process Violation</u> There was no water filter for the children.	Arrangement be made for availability of the required facility.
3	There was no hand washing facility in the school.	Authority shall ensure availability of hand washing facilities in the school.

### ACTION TAKEN REPORT

1. The differences in fund received and expenditure had been rectified and Cash register is maintained correctly now.
2. A proposal to acquire water purifier and construct hand washing facilities had been made and is expected to be available soon.
3. An application for hand washing facilities has been submitted to the concerned department.

## 12. Lotovaih UPS

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Stock register was not maintained properly.	The stock book recorded food grain expenditures only; other items should be included as well.
2	No bills or vouchers to be found	School to submit Action Taken Reports before the end of July
3	There was no kitchen garden	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
4	<u>Grievances</u> Separate accounts were not maintained for PS and UPS.	Separate accounts shall be maintained for PS and UPS to ensure clarity and accuracy in record.

### ACTION TAKEN REPORT

1. A proper stock register which includes all items have been maintained properly now.
2. All bills/ vouchers had been collected and submitted .
3. School authority had been instructed to make their own school kitchen garden .
4. Instruction had been given to the school authority to have a separate account for PS and UPS.

### 13. New Light School-UPS

#### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Grievances:</u> The delayed disbursement of funds has necessitated the school to procure materials on credit from local markets and shops.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
2	Given that the nutrition pickup point was located at a considerable distance from the school, it was necessary to hire vehicles for transportation, and the associated cost for vehicle hiring was insufficient.	Transportation costs are relatively small especially for the villages where huge challenges on transportation are encountered. Authority may take possible action
3	Due to delay in receipt of fund for honorarium of the cook, the teachers contributed the required fund from their pocket.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.
4	No water connection.	Due to the absence of a water connection, they lack sufficient water for meal preparation and healthy drinking water. Necessary arrangement shall be made in consultation with the line department/s.

#### ACTION TAKEN REPORT

1. In order to avoid the problem, a timely allocation and released of fund from the state is requested.
2. Transportation cost of goods and commodities have to be raised by the Authority in order to overcome this problem.
3. Due to the delay of fund the school has face a huge problem especially regarding the honorarium of cook-cum-helper and Conversion cost. Sometimes teachers paid their monthly wages. Although they cannot pay very often.
4. The concerned department had been informed to provide the school with sufficient water supply.

#### 14. Theiri MS

##### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Stock book were maintained incorrectly.	Concerned officials were instructed to correct the records before 16th August, 2024.
2	<u>Grievances</u> Wash basin needs repairing.	Arrangement be made by the concerned for prompt repair.

##### ACTION TAKEN REPORT

1. After a few instructions, Stock register is maintained correctly now.
2. Attended Special Meeting held on 31<sup>st</sup> July 2024 at Govt Siaha High School and discussed on repairing of wash basin.

## 15. Tipa D-2 M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation:</u> Clean drinking water was not available.	Prompt action shall be taken to ensure availability of clean drinking water for the students.
2	There was no facility available for hand washing.	Hand washing facilities shall be provided.
3	<u>Grievances</u> The delayed disbursement of funds has necessitated the school to procure materials on credit from local markets	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
4	Given that the nutrition pickup point was located at a considerable distance from the school, it was necessary to hire vehicles for transportation, and the associated cost for vehicle hiring was insufficient.	Transportation costs are relatively small especially for the villages where huge challenges on transportation are encountered. Authority may take possible action to tackle the problem.
5	Due to delay in honorarium, the teacher's contributed for helper/cook honorarium.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.

### ACTION TAKEN REPORT

1. In order to acquire a clean drinking water at the school, an instruction to acquire water purifier had been given.
2. A proposal for hand washing facilities had been made and is expected to be available soon.
3. Proposal had been made to construct hand washing facilities at the school
4. Transportation cost needs to be raised in order to solved the problems.
5. In-order to ensure prompt payment of wages to the cook engaged, sometimes teachers are requested to contribute or make arrangement to pay the honorarium of the cooks when the fund is not received on time.

## 16. TIPA V-3 M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<b><u>Grievances</u></b> The delayed disbursement of funds has necessitated the school to procure materials on credit from local markets and shops	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
2	Given that the nutrition pickup point was located at a considerable distance from the school, it was necessary to hire vehicles for transportation, and the associated cost for vehicle hiring was insufficient.	Transportation costs are relatively small especially for the villages where huge challenges on transportation are encountered. Authority may take possible action to tackle the problem encountered.
3	Due to delay in receipt of fund for honorarium of the cook, the teachers contributed the required fund from their pocket.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.

### ACTION TAKEN REPORT

1. Sometimes procuring materials from the store on credit is difficult due to non-payment of the previous bills,so timely allocation and released of fund from the state is requested.
2. Due to low allocation of fund for transportation of materials, the schools often face difficulties. So,raising transportation cost is necessary for a proper and continuous implementation of MDM Scheme in some areas.
3. In-order to ensure prompt payment of wages to the cook engaged, sometimes teachers are requested to contribute or make arrangement to pay the honorarium of the cooks when the fund is not received on time.

## 17. Tisi MS

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Cash register and stock register were maintained incorrectly.	Concerned school to submit Action Taken Reports before 16th August, 2024.
2	No Bills and Vouchers to be found.	Concerned school to submit Action Taken Reports before 16th August, 2024.
1	<u>Grievances</u> Toilet repair/renovation is required.	The toilet requires immediate repair. Authority may seek possible assistance from other sources.
2	The delayed disbursement of funds has necessitated the school to procure materials on credit from local markets and shops.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
3	There was no hand washing facility.	Authority shall ensure availability of hand washing facilities in the school.
4	Children had no access to sufficient clean water.	Arrangement be made for adequate supply of clean water.

### ACTION TAKEN REPORT

1. Cash register and Stock register are maintained correctly now.
2. Bills and Voucher is submitted to the DPM and available now.
3. Information had been given to the DPC, and fund have to be arranged & allocated for repair/renovation of toilet.
4. Due to the delay of fund the school has face a huge problem. Information had been given to the authority.
5. Proposal had been made to construct hand washing facilities at the school.
6. The concerned department had been informed to provide the school with sufficient water supply.



## 18. Saikao M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Financial Deviation</u> Fund received- Rs.44,645 Expenditure - Rs. 43,400 Difference- Rs. 1,245	School to submit Action Taken Reports before 16th August, 2024.
2	<u>Process Violation</u> No arrangement was made for free medical clinic sessions.	Arrangement be made for the required health checking of students in collaboration with the district Health Service Authority.

### ACTION TAKEN REPORT

1. The differences in fund received and expenditure had been rectified and Cash register is maintained correctly now.
2. After necessary action taken, free medical clinic session will be available now in collaboration with the Health Department.

## 19. Siatlai MS

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> No bills & vouchers to be found	School to submit Action Taken Reports before 16th August, 2024.
2	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
3	Due to the delayed disbursement of funds, the school had encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was also hindered by the late receipt of funds.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
4	The School children had no access to sufficient clean water.	Arrangement be made for adequate supply of clean water.
5	There was no hand washing facility in the school.	Authority shall ensure availability of hand washing facilities in the school.
6	The heights and weights of children were not measured.	There was no available apparatus for height and weight measurement at the school. Necessary arrangement to be made by the concerned.

### ACTION TAKEN REPORT

1. After giving an instruction to the school authority, all bills and vouchers had been collected and submitted to the DPC now.
2. Teachers had been instructed to prepare and maintain kitchen garden as early as possible.
3. Due to the delay of fund the school has face a huge problem. Information had been given to the authority.
4. The concerned department had been informed to supply the school with sufficient clean water.
5. A proposal had been made to provide the school with more necessary utilities.
6. Teachers had been instructed to conduct a regular weight and height measurement of the students and had been followed ever since.

## 20. Zyhno MS

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Food testing was done.	Food testing should ideally be conducted in a certified laboratory.
2	Clean drinking water was not available for the students.	Prompt action shall be taken to ensure availability of clean drinking water for the students.
3	<u>Grievances:</u> Cook honorarium was not paid on time.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.
4	<u>Poor toilet condition:</u> Toilet renovation/repair is needed.	The toilet requires immediate repair. Authority may take necessary action.
5	Book keeping and record maintenance training is required by the staff.	Necessary training for the PM-Poshan school in-charge may be arranged.

### ACTION TAKEN REPORT

1. Food testing will be conducted this year
2. Clean drinking water is now available at school premises.
3. Due to the delay of fund the school has face a huge problem especially regarding the honorarium of cook-cum-helper and Conversion cost. Sometimes teachers paid their monthly wages. Although they cannot pay very often.
4. Sometimes procuring materials from the store on credit is difficult due to non-payment of the previous bills, so timely allocation and released of fund from the state is requested.
5. The DPC had been informed regarding the requirement of renovation of toilet and necessary action is expected to be taken.

## SUMMARY OF PM POSHAN LAWNGTLAI DISTRICT

### A. Staff of PM POSHAN Cell

1. J. Zairemmawia	-	District Programme Coordinator
2. H. Edenthara	-	District Programme Assistant
3. T. Lalhmingliana	-	MIS
4. B. Lalengkimi	-	P.A.

### B. LADC

Sl. No.	Name of Block	No. of Primary School covered	No. of Middle School covered	Enrolment	No. Of MDM beneficiary
1	Bungtlang	73	58	7001	7001
2	Lawngtlai	32	21	3253	3253
3	Sangau	38	22	2623	2623
TOTAL		143	101	12877	12877

### C. CADC

Sl.No.	Name of Block	No. of Primary School covered	No. of Middle School covered	Enrolment	No. Of MDM beneficiary
1	Borapansury	37	24	3217	3217
2	Kamalanagar	68	42	7569	7569
TOTAL		105	66	10786	10786

D. Total School (LADC) - 244

E. Total School (CADC) - 171

F. Total School (LADC+CADC) - 415

G. Total Enrolment (LADC+CADC) - 23663

## PM POSHAN : LAWNGTLAI DISTRICT

### 1. AOC PS-II

#### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Cash & stock register were maintained incorrectly.	School to correct required action and submit Action Taken Reports before 16th August, 2024.
2	No proper vouchers/bills/ cash memo.	School to submit Action Taken Reports before 16th August, 2024.
3	<u>Grievances</u> Due to the delayed disbursement of funds, the school encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late receipt of funds.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
4	No water connection in school.	Due to the absence of a water connection, they lack sufficient water for meal preparation and healthy drinking water. Necessary arrangement shall be made in consultation with the line department/s.

#### ACTION TAKEN REPORT

1. New cash and stock register are maintained properly.
2. Vouchers/ bills/ cash memo are now available.
3. One of the major setbacks of the programme is the constant delay of fund as a result schools had to take necessary commodities by way of debts from the local shops so that the Mid-Day Meal is served to the children without interruption. The Programme could not be implemented on full scale since,

the school authorities had to take up the Programme without proper kitchen shed and inadequate kitchen devices in the schools.

4. An application for the new water connection has been submitted to the concerned department.

## 2. Chandmary PS-I

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Passbook was not updated.	School to submit Action Taken Reports before 16th August, 2024.
2	No storage facility for food grains and was temporarily stored in the staff's room.	Arrangement be made for storage of grains and others items.
3	<u>Grievances</u> Due to the delayed disbursement of funds, the school encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
4	The cook did not receive honorarium on a monthly basis.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.

### ACTION TAKEN REPORT

1. Passbook updated on 25<sup>th</sup> July, 2024.
2. Kitchen-cum-Store is safely use for Storage of foodgrains and other items.
3. One of the major setbacks of the programme is the constant delay of fund as a result schools had to take necessary commodities by way of debts from the local shops so that the Mid-Day Meal is served to the children without interruption. The Programme could not be implemented on full scale since, the school authorities had to take up the Programme without proper kitchen shed and inadequate kitchen devices in the schools.

4. Due to the delay of fund the school has face a huge problem especially regarding the honorarium of cook-cum-helper. Sometimes teachers paid their monthly wages although they cannot pay very often.

### 3. College Veng PS-I

#### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Stock register was not maintained properly. No entry was made for food grain since September 2023 to March 2024.	School to submit Action Taken Reports before 16th August, 2024.
2	No storage facility for food grain. The headmaster's room was utilized for the purpose.	Arrangement be made for storage of food grains and others items.
3	Poor toilet facility for school children.	Possible action be taken by the authority from other sources of fund.

#### ACTION TAKEN REPORT

1. Stock Register is now maintained properly. Entry was made on 12<sup>th</sup> July, 2024.
2. Separate Storage (Trunk) was made for food grains.
3. Major/ Minor repair can be taken up through Civil Works. If the fund is sanction more often, the problem of poor toilet facilities and other problem may be solved.



#### 4. College Veng Primary School-II

##### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> No bill and vouchers for conversion expenses.	School to submit Action Taken Reports before 16th August, 2024.
2	No Passbook to be found.	School to submit Action Taken Reports before 16th August, 2024.
3	SMC meeting register was not maintained.	A register of SMC meetings shall be maintained properly by the concerned official.

##### ACTION TAKEN REPORT

1. Proper Bills/Vouchers are now available.
2. New passbook of the same account was demanded.
3. A register of SMC meetings is now maintained properly.

## 5. Council Veng PS – I

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Financial Misappropriation</u> Fund received - ₹ 66500 Expenditure - ₹ 59320 FM - - ₹ 7180	School to take necessary action for correction and submit Action Taken Reports before 16th August, 2024.
2	<u>Process Violation</u> No entry was made in the school ration card.	Concerned School to submit Action Taken Reports before 16th August, 2024.
3	The utilization of food grain was more than the food grain received as per available records. No record found	School to recheck records and submit Action Taken Reports before 16th August, 2024.
4	<u>Grievances</u> Kitchen utensils were not sufficient.	Necessary action be taken for supply of the required kitchen appliance in the school.
5	No proper kitchen Shed.	Teachers collected materials for the kitchen shed and built a small shed. Necessary arrangement be made for construction of proper kitchen.
6	The cook did not receive his wages since June 2023.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.
7	Conversion and cook honorarium to be recorded separately.	To avoid confusion, sanction order be issued indicating the details of fund disbursed for different purpose.
8	Training is required by the PM Poshan in charge for proper maintenance of records and documentation.	Required training be organized for the staff.

### ACTION TAKEN REPORT

1. Necessary action was taken for financial misappropriation.
2. Entry was made in the School ration card.

3. The utilization of food grains records was checked. Entry was made from October to December in the Stock Register.
4. The required utensils were not supplied by the authority. It will be a pleasure for the school to have enough supply from the authority.
5. If the fund is sanctioned more often, the problem of poor kitchen shed and other problem may be solved.
6. After rechecking the record of fund, the cook had received all of his wages i.e, 2023-2024.
7. Conversion and cook honorarium are now recorded separately.
8. It was requested to organized the required training to the District Project Office.

## 6. Govt. AOC Primary School -I

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Stock register was not maintained properly.	School to correct required action and submit Action Taken Reports before 16th August, 2024.
2	Height and weight record of school children was not maintained.	School to submit Action Taken Reports before 16th August, 2024.
3	Bills and vouchers were not maintained.	School to submit Action Taken Reports before 16th August, 2024.
4	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
5	No emergency contact number was displayed.	Emergency contact numbers should be prominently displayed clearly within the school premises.
6	Delay of cook honorarium.	Authority shall ensure prompt payment of wages /honorarium to the cook engaged.

### ACTION TAKEN REPORT

1. Stock register is now maintained properly.
2. Height and weight record of school children is now maintained.
3. Bills and vouchers are now available.
4. The compound is too congested to have kitchen garden.
5. Emergency contact numbers are now displayed in the school.
6. Due to the delay of fund the school has face a huge problem especially regarding the honorarium of cook-cum-helper. Sometimes teachers paid their monthly wages although they cannot pay very often.

## 7. Govt. Bazar PS

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> No separate toilet for boys and girls.	Separate toilet facilities be made available for boys and girls. Possible funding be sought from other source as well.
2	<u>Grievances</u> Due to the delayed disbursement of funds, the school encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late receipt of funds.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
3	There was no gas stove for cooking.	It is desirable that arrangement be made for availability of cooking gas.
4	No storage facility for rice.	Arrangement shall be made for storage of grains and others items.

### ACTION TAKEN REPORT

1. Separate toilet for boys is now provided in the school.
2. One of the major setbacks of the programme is the constant delay of fund as a result schools had to take necessary commodities by way of debts from the local shops so that the Mid-Day Meal is served to the children without interruption. The Programme could not be implemented on full scale since, the school authorities had to take up the Programme without proper kitchen shed and inadequate kitchen devices in the schools.
3. Fire woods is very expensive and the cooking time is long. So, gas stove should be available.
4. Rearranging furniture for an extra room for storage of food grains and other items.

## 8. Govt. Primary School Chawnhu

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Passbooks were not updated.	School to submit Action Taken Reports before 16th August, 2024.
2	The school had no storage room for food grain.	Arrangement be made for storage of grains and others items.
3	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.

### ACTION TAKEN REPORT

1. Passbooks were updated.
2. Arrangement was made and store in Kitchen-cum-store.
3. The SMC committee was held to have kitchen garden in the next year.

## 9. Govt. P/S Thingkah

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> No separate toilet for boys and girls.	Separate toilet facilities should be made available for boys and girls.
2	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
3	<u>Grievances</u> Since the kitchen shed was old and deteriorated, It was in need of urgent repair.	Arrangement for construction of Kitchen be made from possible source of funding.
4	Due to the delayed disbursement of funds, the school had encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late receipt of funds.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.

### ACTION TAKEN REPORT

1. Separate toilet for boys and girls is provided.
2. The SMC committee was held to have kitchen garden in the next year.
3. If the fund is sanction for the renovation of kitchen shed more often, the problem of poor kitchen shed and other problem may be solved.
4. One of the major setbacks of the programme is the constant delay of fund as a result schools had to take necessary commodities by way of debts from the local shops so that the Mid-Day Meal is served to the children without interruption. The Programme could not be implemented on full scale since, the school authorities had to take up the Programme without proper kitchen shed and inadequate kitchen devices in the schools.



## 10. Lawngtlai PS- I

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Cash Register and stock register were not maintained correctly.	School to correct the records and submit Action Taken Reports before 16th August, 2024.
2	No Bill/Memo/Vouchers.	School to submit Action Taken Reports before 16th August, 2024.
3	School Ration Card was not available.	Concerned school to submit Action Taken Reports before 16th August, 2024.
4	<u>Grievances</u> Due to the delayed disbursement of funds, the school had encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late receipt of funds.	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
5	No water connection.	Due to the absence of a water connection, they lack sufficient water for meal preparation and healthy drinking water. Necessary arrangement shall be made in consultation with the line department/s.

### ACTION TAKEN REPORT

1. After taking necessary action, the school has maintained a correct cash and stock register.
2. Bill/Memo/Vouchers are now available.

3. School Ration Card is now available.
4. One of the major setbacks of the programme is the constant delay of fund as a result schools had to take necessary commodities by way of debts from the local shops so that the Mid-Day Meal is served to the children without interruption. The Programme could not be implemented on full scale since, the school authorities had to take up the Programme without proper kitchen shed and inadequate kitchen devices in the schools.
5. An application for the new water connection has been submitted to the concerned department.

## 11. Lawngtlai-III PS- I

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Cash and stock register were not maintained correctly.	School to correct the records and submit Action Taken Reports before 16th August, 2024.
2	<u>Grievances</u> Due to the delayed disbursement of funds, the school had encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late	Timely disbursement of fund shall be ensured to avoid problems encountered at the local level.
3	There was no separate toilet for boys and girls.	Authority may take prompt necessary action.
4	Kitchen needs repair.	Necessary arrangement be made from other source of fund for repair of the damaged kitchen.
5	No water connection.	Due to the absence of a water connection, they lack sufficient water for meal preparation and healthy drinking water. Necessary arrangement shall be made in consultation with the line department/s.

### ACTION TAKEN REPORT

1. Necessary action was taken for cash and Stock register and maintained correctly.
2. One of the major setbacks of the programme is the constant delay of fund as a result schools had to take necessary commodities by way of debts from the local shops so that the Mid-Day Meal is served to the children without interruption. The Programme could not be implemented on full scale since,

the school authorities had to take up the Programme without proper kitchen shed and inadequate kitchen devices in the schools.

3. There is no sanction for the construction of separate toilet for boys and girls.
4. If the fund is sanction for the renovation of kitchen shed more often, the problem of poor kitchen shed and other problem may be solved.
5. An application for the new water connection has been submitted to the concerned department.

## 12. AOC M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Financial Deviation</u> (As per 2023 to 2024 FY Audit Period) Fund receive - ₹ 70789 Expenditure - ₹ 81745 FD - ₹ 10956	School to take corrective measures and submit Action Taken Reports before 16th August, 2024.
2	<u>Financial Misappropriation</u> Opening balance (1 April 2023) - ₹ 57947  Total Fund available - ₹ 128736 (Opening Balance + Fund received)  Fund available- ₹ 128736 Expenditure - ₹ 81745 FM - ₹ 46991	School to submit Action Taken Reports before 16th August, 2024.
3	<u>Process Violation</u> Stock register for food grain was not maintained properly.	School to submit Action Taken Reports before 16th August, 2024.

### ACTION TAKEN REPORT

1. After checking required information Financial deviation had been solved.
2. After a good check, the problem of financial misappropriation had been solved.
3. Necessary action was taken up and maintained properly.

### 13. Council MS

#### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Financial Deviation</u> Fund receive - ₹ 62670 Expenditure - ₹ 68910 FD - ₹ 6240	The enrollment count of the students was 45, while food grain was received only for 36 students. A proportional distribution of food grain based on the enrollment figure be ensured.
2	<u>Process Violation</u> Stock register for food grain was not maintained properly.	School to submit Action Taken Reports before 16th August, 2024.
3	No bills and vouchers to be found.	School to submit Action Taken Reports before 16th August, 2024.
4	No clean drinking water available.	Arrangement be made for adequate supply of clean water.

#### ACTION TAKEN REPORT

1. Necessary action had taken up and the problem of financial deviation had been solved.
2. Stock register for grain is now maintained properly.
3. Bills and vouchers are available.
4. The school had installed water purifier for clean drinking water.

## 14. Electric Veng MS

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Cash and stock register are well maintained.	School to correct required action and submit Action Taken Reports before 16th August, 2024.
2	No bill /vouchers/ cash memos.	School to submit Action Taken Reports before 16th August, 2024.
3	<u>Grievances</u> Due to the delayed disbursement of funds, the school had encountered challenges in procuring necessary materials. As a result, they were compelled to purchase items on credit from local vendors. Moreover, the upkeep of documentation and registers was hindered by the late	Timely disbursement of fund to be ensured to avoid problems encountered at the local level.
4	There was a need for repairing of kitchen shed and kitchen accessory replacements.	Necessary arrangement be made for repair of the damaged kitchen and replacement of kitchen accessories.
5	Non availability of water connection.	Due to the absence of a water connection, they lack sufficient water for meal preparation and healthy drinking water. Necessary arrangement shall be made in consultation with the line department/s.

### ACTION TAKEN REPORT

1. Cash and stock register are maintained properly.
2. Bill /vouchers/ cash memos are available.

3. One of the major setbacks of the programme is the constant delay of fund as a result schools had to take necessary commodities by way of debts from the local shops so that the Mid-Day Meal is served to the children without interruption. The Programme could not be implemented on full scale since, the school authorities had to take up the Programme without proper kitchen shed and inadequate kitchen devices in the schools.
4. The school kitchen shed had been repaired.
5. An application for the new water connection has been submitted to the concerned department.



## 15. Govt. Bazar M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Financial Misappropriation</u> Fund Receive - ₹ 2,70,500 Expenditure Amount - ₹ 2,40,700 FM - ₹ 23,500	School to submit Action Taken Reports before 16th August, 2024.
2	<u>Process Violation</u> MDM Register was not maintained.	School to submit Action Taken Reports before 16th August, 2024.
3	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
4	There was no separate toilet for boys and girls.	Separate toilet facilities should be made available for boys and girls. Fund for construction be sought from other source of fund.
5	<u>Grievances</u> 2 cooks were found insufficient to cater the large enrollment of students.	Authority shall ensure that there is sufficient number of cooks to cater the large number of students.
6	No separate kitchen.	Fund for construction of a new kitchen be sought from other source of fund.

### ACTION TAKEN REPORT

1. Financial misappropriation had been solved.
2. Cash and stock register are maintained properly.
3. There is no space for kitchen garden in the school compound.
4. There is no sanction for the construction of separate toilet for boys and girls.
5. One Additional cook has been appointed.
6. There is no space for separate kitchen shed. The school made an arrangement for kitchen on ground floor of the building.

## 16. Govt. Bethel M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Register-1: Cash book of conversion not maintained between 1 <sup>st</sup> April, 2023 and 31 <sup>st</sup> March, 2024.	School to submit Action Taken Reports before 16th August, 2024.
2	MDM Register was not found.	School to submit Action Taken Reports before 16th August, 2024.
3	Stock register was not maintained.	School to submit Action Taken Reports before 16th August, 2024.
4	No Bills and Vouchers.	School to submit Action Taken Reports before 16th August, 2024.
5	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.

### ACTION TAKEN REPORT

1. Cash book and Stock register are now maintained properly.
2. New MDM register was made
3. Bills and Vouchers are available.
4. Stock register is maintained properly.
5. There is not enough space for kitchen garden.

## 17. Government Standard M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> There was leakage of Kitchen roof during verification and the kitchen shed was deteriorating. It was not ideal for preparation and serving of healthy foods to school children.	Authority may resolve the problem encountered.
2	Irregular flow of fund for Cook honorarium and conversion cost.	Authority shall ensure prompt payment of wages/honorarium to the cook engaged. The associated conversion costs be disbursed on monthly basis as well.

### ACTION TAKEN REPORT

1. The school kitchen shed had been repaired.
2. Due to the delay of fund the school has face a huge problem especially regarding the honorarium of cook-cum-helper and Conversion cost. Sometimes teachers paid their monthly wages. Although they cannot pay very often.

## 18. Government Thingkah M/S

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Stock registers were not maintained properly. No entry was made for food grain since September 2023 to March 2024.	School to submit Action Taken Reports before 16th August, 2024.
2	The existing toilet was no longer usable. There was no separate toilet for boys and girls.	Authority may take suitable action to resolve the issue.
3	The available kitchen was old and worn off and is in need of repair.	The kitchen requires renovation and refurbishment. Possible action be taken by the authority concerned.
4	Irregular flow of fund for Cook honorarium and conversion cost.	Authority shall ensure prompt payment of wages/honorarium to the cook engaged. The associated conversion costs also be disbursed without delay.

### ACTION TAKEN REPORT

1. Stock register are now maintained and entry was made properly.
2. If the fund is sanction for the renovation of Kitchen shed/Toilets more often, the problem of poor Kitchen shed/Toilets and other problem may be solved.
3. A total amount Rs.10000 had received for the renovation of kitchen shed. Repair and refurbish is in progress.
4. Due to the delay of fund the school has face a huge problem especially regarding the honorarium of cook-cum-helper and Conversion cost. Sometimes teachers paid their monthly wages. Although they cannot pay very often.

## 19. Model MS

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	Total Food grains - 12218 kg Utilize - 4674 kg. Balance - 7544 kg. (April, 2023 to January, 2024)  No entry was made in February.	Received excessive quantity of rice for their mid-day meals, Thus a study may be conducted in order to know the exact amount required by the school and proper checking be made by the officials concerned for evenly distribution of food grains.
2	<u>Process Violation</u> Food testing was not done.	Food testing should ideally be conducted in a certified laboratory. School to submit Action Taken Reports before 16th August, 2024.
3	No bills and vouchers to be found.	School to submit Action Taken Reports before 16th August, 2024.
4	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.
5	<u>Grievances</u> Shortage of spoons in the kitchen.	Necessary action be taken for supply of the required cutlery in the school.
6	Cook cum helper was insufficient to cater the mid day meal.	Authority shall ensure that there is sufficient number of cooks/helper to cater the large no of students.
7	The kitchen shed/cooking area was small and congested and was inconvenient during serving of meals to school children.	Necessary arrangement be made for renovation/extension of the kitchen.

### ACTION TAKEN REPORT

1. Entry was made and maintained properly.

2. There is no laboratory for testing of food within the area.
3. Bills and vouchers are available.
4. The SMC committee was held to have kitchen garden in the next year.
5. Fund had received from the authority for kitchen devices after the audit.  
Kitchen utensils had been purchased as per needed.
6. One Additional cook has been appointed as per norms.
7. An arrangement has been made but not yet received sanction for the extension of kitchen shed.

## 20. Rev. Thanzinga Memorial Middle School

### CASES/ISSUES

Sl. No.	CASE/ISSUE	REMARKS
1	<u>Process Violation</u> Stock register were not maintained.	School to submit Action Taken Reports before 16th August, 2024.
2	Bills and vouchers were not maintained.	School to submit Action Taken Reports before 16th August, 2024.
3	No emergency contact number was displayed.	Emergency contact numbers should be prominently displayed within the school premises.
4	No kitchen garden.	It would be beneficial for the school to grow a kitchen garden for fresh and nutritious vegetables supply.

### ACTION TAKEN REPORT

1. Stock register are maintained properly.
2. Bills and vouchers are available.
3. Emergency contact numbers are displayed in the school.
4. The SMC committee was held to have kitchen garden in the next year.